

CALENDAR HOUSE BUILDING COMMITTEE

March 16, 2016

Minutes

PAUL CHAMPAGNE, CHAIRMAN, called the meeting to order at 4:32 p.m. at the Calendar House, 388 Pleasant Street, Southington, CT with the following members in attendance: Severino Bovino, Michael Foriter (arrives at 4:38 p.m.), Mark Lovely, Mark Sciota and Ralph Warner.

Also in attendance:

Robert Verderame, Calendar House Director

Keith Hayden, Director of Public Works

A quorum was determined.

3. Acceptance of Minutes ~ Meeting of February 17, 2016

Upon a motion made and seconded, minutes of the February 17, 2016 meeting were approved unanimously on voice vote.

4. Report from Architect

Mr. Sciota stated the Town Council approved the architectural firm of BL Company from Meriden, CT at the architect for this project and introduced Mr. Denis Rioux. Mr. Rioux gave a power point presentation with an overview of the company and the process moving forward. He stated his company did the needs assessment for the town and has experience working on senior centers and municipalities. He stated he would like to meet with various groups from the Calendar House and the community in the next few weeks to get their feedback and input. Mr. Verderame will arrange these meetings.

5. Report from Construction Manager

Mr. Sciota introduced KBE in Farmington, CT as the Construction Manager for the project as approved by the Town Council on Monday night. Mr. Simon Etzel, principal at KBE introduced himself and Ross Mezzanotte, senior project manager for this project. He stated KBE is very thankful to be selected. KBE is a mid-size, native Connecticut contractor in business for over 57 years. They will be working with BL to help estimate the costs, schedule and value manage the project. They have worked very well together in the past on previous projects.

6. Report from Executive Director

Mr. Verderame offered his congratulations to BL and KBE. He asked what the plan would be for the pavilion? Mr. Verderame stated it is used during the winter months for the Calendar House vans and would like to have it maintained here if possible. Mr. Champagne stated he was in communication with the horse farm committee to relocate the pavilion across the street. Any fees associated with the move to be determined but will hopefully fall under that committee budget. Mr. Verderame also stated Dean Michanczyk of Deans Stove & Spa has been in communication with him and offered to install a fireplace in the new building. Mr. Champagne asked him to get more specifications from him so it can be designed into the plan.

7. Public Communications

Arthur Cyr, 103 Berlin Avenue, Southington, CT ~ asked what the percentage will be in the budget for the architect and construction manager? Mr. Sciota stated the budget is currently blank and there will not be one for another 2-3 months. It will be modified as the project goes on.

Carol Brown, 548 Hobart St., Southington, CT ~ asked how far the building will come down onto her property and will there be a fence? She hopes if there is it will not block her view of Pleasant Street. She also asked if there would be security cameras and lights? Mr. Champagne stated all input from local residents will be taken into consideration. Mr. Warner stated his concerns with the pick up and drop off

times at DePaolo with parents using the Calendar House parking lot once construction begins. He also stated he hopes Pleasant Street will not have to be cut and dug up again for services as it was just repaved.

Connie Proll, 10 Castleman Dr., Southington, CT ~ stated nothing about square footage has been mentioned and would it be more efficient to make it a two story building? There would be more room for parking and more efficient to heat. Mr. Sciota stated all input is being taken right now and everything is on the table.

Jeff Driscoll, 217 Dunham Street, Southington, CT ~ asked if input from different Calendar House committees and instructors will be taken? Mr. Sciota stated both the architect and construction manager will have no problems meeting with groups and will be coordinated through Mr. Verderame.

Mark White, 396 Mulberry Street, Southington, CT ~ stated it was critical to talk to all people who know how the Calendar House works and what is needed. Mr. Champagne reiterated that all groups will have an opportunity to meet with the architect. Mr. Champagne stated he was honored to be in charge of this building committee.

Mary Roberge, 35 Meeker Road, Southington, CT ~ asked to consider where meals will be served as it is currently a long walk from the entrance.

8. Approval of Invoices

Motion to approve invoice made, seconded and voted unanimously on voice vote.

9. Any other business to come before the Committee

Mr. Sciota passed a sample of a budget that was used for several past building committees and is what we can expect from KBE moving forward. Mr. Etzel asked when we would see the first set of drawings? Mr. Rioux stated about a month after meeting with the various committees and getting input.

Mr. Lovely stated it is very important for groups to get together and meet with the architect so as not to hold up the process.

Mr. Sciota stated meetings will be held on the third Wednesday of each month and to check the town website the day of the meeting to be sure it has not been cancelled. As the project moves along meetings will be held more frequently, as needed.

10. Adjournment

Upon a motion made and seconded and voted unanimously on voice vote, meeting adjourned at 5:17 p.m.

Submitted,

Paul Champagne
Chairman