

CALENDAR HOUSE BUILDING COMMITTEE

February 17, 2016

Minutes

MARK LOVELY, VICE CHAIRMAN, called the meeting to order at 4:35 p.m. at the Calendar House, 388 Pleasant Street, Southington CT with the following members in attendance: Severino Bovino, Michael Fortier (arrives at 4:50 p.m.) Tom Pizzitola, Mark Sciota, Ralph Warner.

Also in attendance:

Robert Verderame, Calendar House Director

A quorum was determined.

3. Update on RFQs for Construction Manager & Architect

Mr. Sciota stated interviews for the Construction Manager went very well and the recommendation will go to the Town Council on February 22. Interviews for the architect will be held on February 23 at 8:30 a.m. in council chambers. Members of the committee may attend but will not be able to ask questions. Three architects will be interviewed based on experience working on senior centers, the state and town. Mr. Sciota stated that he wanted to clarify the \$200,000 grant the town received to study and design a new Calendar House. The grant came through for the town to take 1/3 financial participation, which he rejected. It took eighteen months and he thanked local legislatures for resolving the issue and will move forward with a resolution on Monday. Mr. Sciota stated the next meeting of this committee will be held on the third Wednesday in March (March 16th). Representatives from both the construction manager and architect firms will be in attendance and discuss the design process and initial budget which currently consists of 4-5 lines. They will coordinate with Bob Verderame to meet with various senior groups and neighborhood groups. Mr. Sciota stated his goal is to supply the town with the information it needs and get the product we want without spending every penny.

4. Executive Session

Motion to move into Executive Session to discuss contractual matters made, seconded and voted unanimously on voice vote at 4:41 p.m.

Motion to move out of Executive Session into Regular Session made, seconded and voted unanimously on voice vote at 4:58 p.m.

5. Any other business to come before the Committee

Motion to approve minutes from the December 16, 2015 meeting made, seconded and voted unanimously on voice vote.

Motion to approve invoice made, seconded and voted unanimously on voice vote.

Mark White, 396 Mulberry Street, Southington, CT – Asked what the square footage of the new building will be? Mr. Sciota stated 23,600 sf was put in the referendum but it could be more or less than that based upon when the design comes in. The construction budget is \$7.5 million and will be based on that rather than size.

Arthur Cyr, 103 Berlin Avenue, Southington, CT – Asked for the names of the three companies interviewed for Construction Manager. Mr. Sciota stated the Town Council will vote on it next Monday and asked Mr. Cyr to put his request in writing to him.

Mr. Bovino asked about the site plan. Mr. Sciota stated during the design process it could be changed. He stated the order is to have the existing building stay open and operational during construction.

6. Adjournment

Motion to adjourn made, seconded and voted unanimously on voice vote at 5:04 p.m.

Submitted,

Mark Lovely, Vice-Chairman