

## CALENDAR HOUSE BUILDING COMMITTEE

December 20, 2017

### Minutes

PAUL CHAMPAGNE, CHAIRMAN, called the meeting to order at 4:35 p.m. at the Calendar House, 388 Pleasant Street, Southington, CT with the following members in attendance: Severino Bovino, Mark Lovely, Michael Fortier, Mark Sciota, Paul Shupenko, Ralph Warner.

Also in attendance:

Robert Verderame ~ Executive Director

Dennis Rioux ~ BL

Michael Newton, Ricardo Anderson ~ KBE

A quorum was determined.

### 3. Approval of Minutes

**Motion made to approve minutes from previous meeting, seconded. Mr. Shupenko requested the amount for fence be corrected from \$2,046.98 to \$2,046.09. Minutes approved, as amended, unanimously on voice vote.**

### 4. Report from Architect

Mr. Rioux stated things are going along very well and they continue to support the excellent work by KBE. He has three change orders involving communications for the committee's consideration, one with a substantial credit due to the reduction of cabling made by Mr. Baker.

**Motion to approve two change orders, one resulting in a savings of \$42,000 for cabling, the second to Mercury Security in the amount of \$3,400. Motion seconded and approved unanimously on voice vote.**

The third change order is to New England Fitness for additional strength equipment not in the original bid. The prices are off the state bid list and include leg press, chest press, seating row station, leg extension station and a credit for set of weights that were part of the original contract to be replaced with another set of weights more appropriate for seniors, at an additional cost of \$13,679.00.

**Motion made to approve change order to New England Fitness in the amount of \$13,679.00 seconded and approved unanimously on voice vote.**

Mr. Rioux stated there was no bid on a pickle ball set, and as luck would have it, Santa stopped by their office with one for the membership association. Mr. Champagne thanked him, on behalf of the committee, for the set.

### 5. Report from Construction Manager

Mr. Newton reported the outside work is done for the winter, all sidewalks are in, paving done, signage is left to be done, temporary line striping in the parking area. The dumpster pad is in. For utilities, there is electric, gas, water and cable to building. Inside the building has them working on finishes. All above ceiling inspections are completed and they are dropping ceiling tiles. Plumbing in bathrooms will be wrapped up next week, along with toilets. Flooring is underway. January will have lots of millwork and flooring going in, most of MEP work has been done, started up and tested. Kitchen countertop will go in on Friday and equipment will come on December 27. Biggest area not done is the all purpose room and work on the ceilings will begin there next week. He stated he had some change orders for the committee's consideration. He stated the fire marshal was unhappy with the SEP connection and fire hydrant. He met with him and they were able to relocate the hydrant and connection with a credit of \$467.00 to our benefit (change order #10). The second change order is for lights in the shower/locker room. These were not included initially as there was uncertainty what light fixtures to put in. The cost for this is \$995.36 (change order #11).

**Motion to approve two change orders, #10 and #11, as presented, seconded and voted unanimously on voice vote.**

The next change order (#12) is for relocation of outlets from fitness to cardio room in the amount of \$891.00.

**Motion made to approve change order #12, seconded and voted unanimously on voice vote.**

Mr. Newton stated he will get a price for concrete connecting the parking to patio. He also recommends looking at a grassy strip between the top retaining wall and ornamental fence. Maintenance will be required but stone or mulch can be put there which will require much less maintenance. After discussion it was agreed to do stone in that area.

**Motion to approve stone in the grassy area discussed, in the amount of \$1,810.53, seconded and approved unanimously on voice vote.**

#### **6. Report from Executive Director**

Mr. Verderame stated the generator is up and running. He stated the Oshana memorial plaque needs to be moved towards the flag pole in the spring or sooner. He asked if we have a new sign that says Calendar House with the address? Mr. Rioux stated that will be done towards the end of the project. Mr. Verderame stated he had an offer last week to purchase a ping pong table to match the one they already have. Mr. Rioux spoke to Mr. Shupenko about this and it was agreed if the ping pong players would like to purchase the same table that is fine, we now only need to buy one. Mr. Rioux will contact WB Mason to make the change. Mr. Verderame stated he has had meetings regarding TVs, a storage shed, door signs, exit signs and everything is good. He asked Mr. Shupenko to speak regarding the TVs. Mr. Shupenko distributed a spread sheet comparing three different brands and prices for TVs. The total for twelve TVs and six DVD players are approximately \$8,288.00. He also received a preliminary price for a storage shed for approximately \$3,400. He would like to get a quote from the person who did the wiring to mount the TVs. Mr. Rioux stated brackets for the TVs are included in the package, he is just not sure how to purchase the TVs. Mr. Sciota stated the town has a credit card which can be used and then can be billed back to the project. Mr. Rioux thought it would be better to order through KBE or a vendor. He stated he will price out the TVs, DVDs, and mounting and get back to the committee. He will also look at bracket extensions for the DVD players.

#### **7. Public Communications**

*Clifford Snow, 143 Debbie Drive, Southington, CT* ~ complimented the building committee, architect and construction company for an outstanding job, done on time and within the budget.

*Mary Ann Nessel, 10 North Road, Southington, CT* ~ asked if February is still the move in date? It was stated March 1<sup>st</sup>.

#### **8. Approval of Invoices**

**Motion made to approve the following invoices:**

KBE, \$778,699.01

JKS Systems, \$77,125.38

BL, \$5,364.00

Independent material testing, \$2,019.00

Mercury Security, Application 1, \$41,009.95 and Application 2, \$30,953.94

Recording Secretary, \$175.

**Motion seconded and approved unanimously on voice vote.**

#### **9. Any other business to come before the Committee**

Mr. Sciota stated he will recommend meetings for 2018 are held on the first and third Wednesday of the month through August 15, 2018. He will post these with the clerk's office and cancel if a meeting is not needed. He will not schedule a meeting for January 3. The next meeting will be January 17, 2018 at 4:30 p.m.

#### **10. Adjournment**

**Upon a motion made and seconded and voted unanimously on voice vote, meeting adjourned at 5:08 p.m.**

Submitted,

Paul Champagne  
Chairman