

**CALENDAR HOUSE BUILDING COMMITTEE**  
**May 17, 2017**

**Minutes**

PAUL CHAMPAGNE, CHAIRMAN, called the meeting to order at 4:33 p.m. at the Calendar House, 388 Pleasant Street, Southington, CT with the following members in attendance: Mark Lovely, Severino Bovino, Michael Fortier, Mark Sciota, Paul Shupenko, Ralph Warner.

Also in attendance:  
Robert Verderame ~ Executive Director  
Dennis Rioux, Al Kalvaitis ~ BL  
Mike Newton, Ricardo Anderson ~ KBE

A quorum was determined.

**3. Approval of Minutes**

**Motion made to approve minutes from the May 3, 2017 meeting, seconded and approved unanimously on voice vote.**

**4. Update from Architect**

Mr. Rioux stated the IT package has been revised with all edits the committee had from its previous meeting. Mr. Baker had slight misunderstanding with the cabinet, one vs. two, and they will be staying with two. Mr. Shupenko has a drawing of the computer rooms that he would like to review with Mr. Rioux. These drawings have nothing to do with the bid but a change in the door location and wire drops. The bid deadline is Monday, June 19<sup>th</sup> with recommendations to the committee on Wednesday, June 21 and to the town council the following Monday. Mr. Rioux stated he thought the FFE bid would follow the IT package by a month, however since there is no need for furnishing until February, it would be worthwhile to delay bid until September.

**5. Update from Construction Manager**

Mr. Newton stated they are continuing work on the foundation and walls and the complete perimeter of building has been excavated. Footings will be finished next week, then walls. They are hoping to start underground plumbing in a week. The new design has been completed and received and they are in good shape moving forward with service leading to Hobart St. as discussed. Savings was greater than thought with a delta close to \$3000.

Mr. Newton stated KBE recommends the following contractor for the siding bid:

Package #10 Siding ~ Elite Construction LLC in East Hartford, CT in the amount of \$182,934.27. They were the low bidder.

**Motion to recommend Elite Construction for siding bid in the amount of \$182m934,27, seconded and voted unanimously on voice vote.**

This recommendation will go to the Town Council on Monday. Two allowances for GMP, flooring and siding, now contractual items. Flooring was well under, siding is slightly over. KBE will issue a deduct change order back to the town for between \$45,000-50,000. This money will go right into the contingency fund.

Mr. Newton stated three out of four catch basins were found to be deteriorating and need to be replaced. They reviewed this with the town engineer, received a price to replace which is in line with the onsite contractor.

**Motion to replace three catch basins in the amount of \$12,716.80, change order request #3, using the onsite contractor, seconded and unanimously approved on voice vote.**

Mr. Sciota stated once a month KBE will receive a check from the town to pay subcontractors. The first payment to KBE was made in the amount of \$605,559.96 and covers all work to date. Once work is completed, KBE submits invoice and is signed off by architect. Committee members will see this once a month and will be approved under invoices.

Mr. Lovely stated the list of alternates was discussed at the March 9 meeting and made the following motion:

**Motion to approve the following alternates:**  
**#5 Higher NRC Acoustical Ceiling Tiles for \$10,468;**  
**#9 Replace Existing Curbing for \$4,232 and**  
**#E2 Alternate Light Fixture Package DEDUCT for \$20,000;**  
**Motion seconded and approved unanimously on voice vote.**

Delta is now a \$60,000 credit.

**6. Update from Executive Director**

Mr. Verderame stated his questions were already answered by Mr. Rioux and Mr. Champagne. Everyone is very calm and excited and can't wait for the building to be finished.

**7. Public Communications**

*Mark White, 396 Mulberry Street, Southington, CT* ~ stated they reviewed the technology bid and the layout doesn't fit with the layout for drops. He would like to have his drawing and what people involved with the computer learning center would like to see recognized as a matter of record. Lack of drops and placement of door are an issue.

**8. Approval of Invoices**

**Motion made to approve two invoices, seconded and approved unanimously on voice vote.**

**9. Any other business to come before the Committee**

Mr. Sciota stated the next meeting will be held on June 21, 2017. Meetings will now be held once a month, on the third Wednesday of each month. We hope to have the recommendations from BL on the IT package at this meeting.

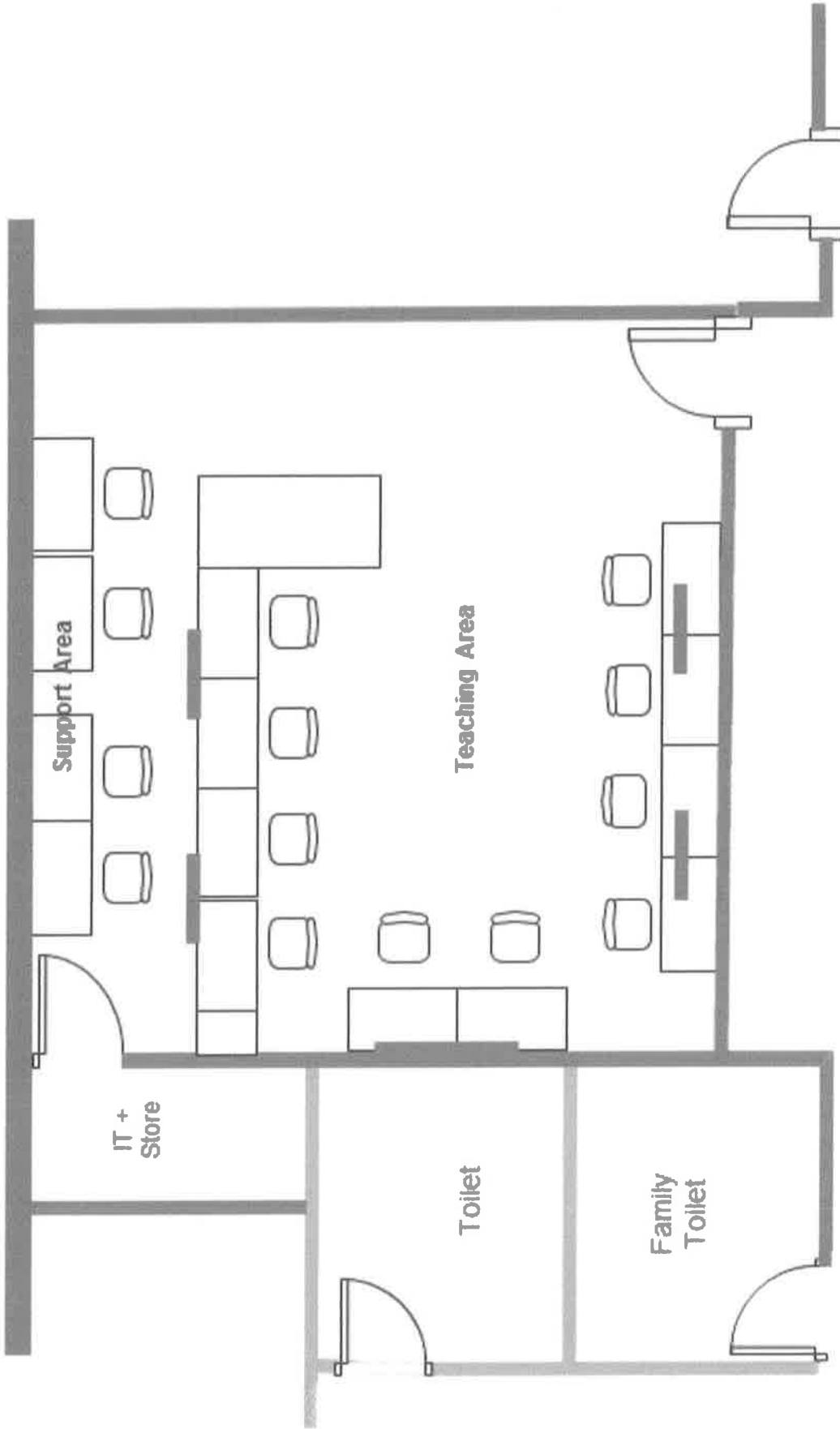
**10. Adjournment**

**Motion made to adjourn, seconded and approved unanimously at 4:53 p.m.**

Submitted,

Paul Champagne  
Chairman

# Tech 2 Layout



## Tech 2 Required Cable Drops

What	Where	Power	SP+USB	Ethernet	HDMI	VGA	Notes
Student computer 1	East Wall	2	1	1			
Repeater Monitor 1	East Wall	1		1	1	1	2
Student computer 2	East Wall	2	1	1			
Student computer 3	East Wall	2	1	1			
Repeater Monitor 2	East Wall	1		1	1	1	2
Student computer 4	East Wall	2	1	1			
Student computer 5	South Wall	2	1	1			
Projector screen	South Wall	1					
Student computer 6	South Wall	2	1	1			
Student computer 7	Peninsular *	2	1	1			
Repeater Monitor 3	Peninsular *	1		1	1	1	2
Student computer 8	Peninsular *	2	1	1			
Student computer 9	Peninsular *	2	1	1			
Repeater Monitor 4	Peninsular *	1		1	1	1	2
Student computer 10	Peninsular *	2	1	1			
Instructor Computer 1 (KVM)	Peninsular *	2	1	1			1
Instructor Computer 2 (KVM)	Peninsular *	2	1	1			1
Instructor Ad-Hoc KVM link 1	Peninsular *	1		1			1
Instructor Ad-Hoc KVM link 2	Peninsular *	1		1			1
From KVM	Peninsular *				1	1	1, 2
VGA Splitter	Peninsular *	1	1			1	1, 2
HDMI Splitter	Peninsular *	1			1		1, 2
My Cloud Backup	West Wall	1	1	1			
Admin Computer 2	West Wall	2	1	1			
Bulletin Board Server	West Wall	2	1	1			3
BB server to Bulletin Board	West Wall			1			3
Printer 2	West Wall	1	1	1			
CLC Server 1 (KVM)	West Wall	2	1	1			4
CLC Server 2 (KVM)	West Wall	2	1	1			4
Membership Server (KVM)	West Wall	2	1	1			4
Maintenance service (KVM)	West Wall	2	1	1			4
Printer 1	West Wall	1		1			
Admin Computer 1	West Wall	2	1	1			
Phone (North West corner)	West Wall			1			5
Projector	Ceiling	1			1	1	2

	Where	Power	SP+USB	Ethernet	HDMI	VGA
<b>Totals</b>	East Wall	10	4	6	2	2
<b>Totals</b>	South Wall	5	2	2	0	0
<b>Totals</b>	Peninsular	18	7	10	4	4
<b>Totals</b>	West Wall	17	9	12	0	0
<b>Totals</b>	Ceiling	1	0	0	1	1
<b>Grand Total</b>		51	22	30	7	7

**Peninsular \* - Cables in floor or under peninsular tables to sockets in South Wall**

## Tech 2 Cable Drop Notes

- Note 1 All instructional material shown to the students is sourced from one of the two instructor computers or from tablets or laptops as selected via a KVM switch. The selected source data is fed from the KVM switch to video splitters that are connected to repeater monitors and a projector with the intent of allowing the students to easily see the small detail which activates a process.
- Note 2 Source data from the selected instructor device can be in either VGA or HDMI format. The feed path to the repeater monitors and projector from the splitters can be either both HDMI cables *and* VGA cables or use a conversion system capable of passing the required data over Cat6 cable.
- Note 3 The CalendarHouse.org website is used as a single entry system for data used to source the Active Lifestyles printed newsletter, the presentation on the **electronic bulletin board** and **calendars** as well as the web. Data is entered ONCE to cover all services. The bulletin board server collects the appropriate data from the web site for display on the electronic bulletin board and potentially door calendars. Data from the bulletin board server is transmitted over Cat6 cabling to the electronic bulletin board. A similar link can service doorside calendars.
- Note 4 Three servers and a general service maintenance service are all managed by a KVM switch. The maintenance connection is used, free of charge, to diagnose and help to repair devices bought in by Calendar House members.
- Note 5 The phone needs to be away from the doors and ideally in the north-west corner adjacent to the support area tables.